



الاعتزاز بالماضي، الإعداد للمستقبل.
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iPad User Agreement

Vision

At SZPA, we believe that technology furthers a learning community where students are risk takers, critical thinkers and independent learners. Students are engaged in a challenging curriculum that is focused on inquiry-based, hands-on learning. Students are comfortable using technology.

Students take responsibility for their own educational success. To meet this vision, staff and students have access to a full range of current technology, applications, and innovative experiences.

Purpose

This Agreement outlines the responsibility of students, parents and the school for the use of and care of their iPad.

Learning is an ongoing interaction between students, teachers, administrators and parents. Using iPads within education can help augment the curriculum while allowing students to better learn and comprehend the material.

The policies, procedures and information within this document apply to all iPads used in school. Teachers and administrators may set additional requirements for use in their classroom.

An iPad User Agreement must be signed and handed to your Homeroom Teacher before the iPad will be issued.

I have read with my parents the Sheikh Zayed Private Academy iPad User Agreement. I agree to follow the rules contained in the agreement.

Date:

Print student name:

Signature:

Print Parent/Guradian's name:

Signature:

Please sign and return only this page to your Homeroom Teacher



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The Sheikh Zayed Private Academy for Girls iPad Policy

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iPad ownership and management

Ownership

The iPad is owned by you. If your child leaves school, or graduates, the school will wipe the iPad of any apps or software purchased by school and return it to you.

Please note that if your child leaves the school, you cannot return the iPad to us and we cannot refund you for the iPad. The school will wipe the iPad and return it to you.

Management

The school will manage the iPads through a central system. The purchase of apps and other software will be managed by the school. Applications should not be installed or uninstalled by the student. It is the responsibility of the school to install and uninstall all applications. The school will provide every student with an Apple ID, through the school account.



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At the end of each academic year, the IT department may delete all work, videos and photos from the iPad for the new school year.

Every iPad will be insured, and has a two-year warranty. In case of damage (which does not cover negligence, abuse or malicious damage), the school will arrange to have the iPad repaired or replaced, with parents paying a service charge (please check warranty details and conditions).

iPad warranty and maintenance

To implement the one-to-one Apple iPad program at Sheikh Zayed Private Academy, the school will facilitate the parent purchase of iPads through an Apple-authorized reseller/Apple Solution expert for Education. As part of the cost structure, all iPads purchased by SZPA families include the AppleCare+ extended warranty program. AppleCare+ provides repair or replacement coverage, both parts and labor, from Apple-authorized technicians.

For the set of warranty years from the original purchase date, AppleCare+ for iPad includes service coverage for the following:

- iPad Air 2
- Battery
- AirPort
- Included USB cable and power adapter

Each iPad is covered for up to two incidents of accidental damage, each subject to a service fee. Starting from the third incident, if any, parents are liable for the full repair cost.

In the case of a damaged or unusable iPad, Sheikh Zayed Private Academy (on behalf of parents) will send the device to the service center for repair. While the device is being repaired, students will be provided with a loaner iPad, owned by the school, to ensure that learning experiences are not affected. For more details, please read the AppleCare+ service agreement located in the link: <http://www.apple.com/legal/sales-support/applecare/applecareplus/docs/applecareplusaen.html>

Responsibilities

School

The school will ensure that appropriate educational apps and software are placed in the iPads, and also that the iPads are used prudently in the classroom for maximum benefit. The school will also ensure that students have access to charging stations in the school.



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The school will ensure that any damage or issues (not including negligence, abuse or malicious damage) are dealt with expediently.

In the event that the iPad is inoperable, the school has a limited number of spare iPads for use while the iPad is repaired or replaced. This agreement remains in effect for the substitute.

Parents & Students

Parents and students should ensure that:

- Students bring in their iPads to school every day. Leaving your iPad at home when it is part of the learning process in a given class is comparable to leaving an assignment at home. An unavoidable academic penalty ensues, and students will not be provided with a spare iPad.
- Establish a routine or checklist at home to bring all of your materials for school.
- Any problems, vandalism, damage, loss or theft of the iPad must be reported immediately to the homeroom teacher. Parents and students should not ignore issues with the iPad, even if they seem relatively minor. These must be reported as soon as they are noticed, as this could affect the warranty and insurance of the device.
- Only a clean, soft cloth is used to clean the iPad screen, and not cleaning fluids.
- Students should not write or draw on the iPad and stickers should not be applied directly to the iPad.

Acceptable iPad Use

The iPad is for educational use only and should not be used for recreational purposes. It is an educational aid to learning and must be treated as such.

In lessons, the iPad should be left on the desk, face down, until the teacher instructs the use of the device. Students should not let other students use their device. This is a serious breach of policy, and will be dealt with accordingly.

Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place. This



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includes any profiles added to the device that link the device to the school and allow for delivery of apps provided by the school. Teaching staff have the right to look at any application or file on the iPad at any time.

Students are not permitted to synch the iPad with any computer, or clear or disable browsing history on the device. They are also not allowed to modify the settings of the iPad.

The camera feature should only be used at the appropriate times (e.g. when asked by a teacher during an educational activity). By law, any pictures taken need the permission of teachers and students being captured on camera.

Inappropriate media may not be used as wallpaper/screensaver/background photo. Presence of guns, weapons, inappropriate language or materials, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.

Overview of unacceptable behaviors which may lead to sanctions

The following is not an exhaustive list, but outlines some of the behaviors which need to be avoided when using the iPads. Sanctions for such behavior may include: detentions, demerits, restrictions on iPad and internet usage in school, meetings with parents, suspensions and in extreme cases exclusion.

- Letting another student use your assigned iPad
- Not having iPad in school issued cover
- Use of Headphones when a teacher has given instructions NOT to use them
- Using iPad around food (breakfast, lunch, etc.)
- Leaving your iPad unattended
- Playing games or on a site not approved by the teacher during instructional time
- Clear/disable browsing history OR disabling another student's iPad
- Installing apps without district approval
- Possession or distribution of inappropriate material of any kind
- Possession of gang related files
- Possession of illegal (bootleg/pirated) copies of movies or music
- Threatening or bullying others
- Any intentional damage or destruction to device or components of device
- Adding additional email addresses
- Synching to a computer or modifying settings



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Personal Health and Safety

Families are encouraged to create their own home user agreement. Many examples can be found online at sites such as commonsensemedia.org. Parents are encouraged to set a check-in time for their children's mobile electronic devices to encourage a restful night free of gaming, text messaging and or other social media exchanges.

Students are encouraged to take frequent breaks when using the iPad for long periods of time, and look away from the iPad approximately every fifteen minutes. Students should not provide personal information to anyone over the internet, or share passwords with anyone except school teachers and administrators, and parents.

Please keep the iPad in a secure location when it is not at school, and the school recommends that when using the iPad at home, it is used in a family or common area, and not in the bedroom.